

BEARINGER TOWNSHIP REGULAR BOARD MEETING
17034 Town Hall Highway Millersburg, Michigan
February 14, 2019 Minutes

Supervisor Patterson called the meeting to order at 1:00 pm, followed by the pledge of allegiance to the flag. Present for the meeting were Board Members Supervisor Archie J. Patterson II, Treasurer Emilie Stawiarski, Clerk Beverly Rossetto, Trustees Duane Walker and Patricia Frost. Others in attendance were Bill Hiscock, Irv Dedow, Nancy Shutes and Jim McKindles.

Approval of Agenda: Irv Dedow requested that the March Board of Review scheduled meetings be added as an item of New Business. Emilie Stawiarski made a motion to approve the meeting agenda as amended. Patricia Frost supported the motion. Five aye votes, motion carried.

Approval of Consent Agenda: Motion made by Patricia Frost to approve the Consent Agenda and pay the bills for the month of January 2019, Duane Walker supported the motion. Five aye votes, motion carried.

January 8, 2019 Minutes: Supervisor Patterson inquired if everyone had reviewed the minutes and if there were any corrections. Being no corrections the Supervisor declared the minutes approved as written.

Correspondence: Supervisor Patterson received: 1. From the State of Michigan the results of the AMAR audit. 2. Information from Presque Isle Building & Zoning regarding an ordinance for Marihuana Establishments. 3. Township Law E-Letter covering guidelines for Small Cell Towers (wireless providers). 4. Berg Assessing, the schedule for the March Board of Review meetings.

Clerk Rossetto received: 1. Presque Isle Township Officers Association January minutes and the Agenda for the March 5, 2019 meeting. 2. Dept. of Agriculture regarding the Farmland Preservation Program. 3. Dept. of Licensing & Regulatory Affairs – Electrical Code Rules. 4. Presque Isle County information to order Cemetery flags. 5. GBS with information of the value of the new election equipment for insurance purposes.

Treasurer’s Report: Treasurer Stawiarski gave an activity report and financial statement for the month of January 2019. Fund balances ending January 31, 2019 were:

General Fund Savings Account	\$132,290.36
General Fund Checking Account	1,269.18
CD (Savings) Account	166,883.97
Township Building Fund	<u>82.57</u>
Total Ending Balance (All Accounts)	\$300,526.08

A tag report was presented showing income and expenses from April 1st through January 31st for fiscal year 2018/2019. 98.1% of summer taxes and 90.1% of winter property taxes have been received. Treasurer Stawiarski stated that Onaway School Taxes paid to date are \$637,320.00. February 14, 2019 is the collection deadline for taxes, and then a 3% penalty is applied. The Treasurer will be in her home office from 9-5, February 28, 2019 for tax collection, on March 1, 2019 all unpaid tax bills are turned over to Presque Isle County Treasurer.

For the official record, Treasurer Stawiarski stated that two tax bill refund checks were issued to Dean Scott, Perrysburg, OH on 2/ 28/2018 and a replacement on 12/2/2018 in the amount of \$4.00. Several letters were sent asking Mr. Scott to cash the checks. Both checks were returned to Bearinger Township on 2/11/2019 as voided by Mr. Scott. It is Treasurer Stawiarski contention that taxpayer Scott does not want the \$4.00 refund and she will, therefore, return the \$4.00 checks into the tax account as void.

Clerk's Report: Clerk Rossetto stated that the January 9, 2019 minutes, financial statement, balance sheet and check register for the month of January are available along with the amended 2018/2019 budget which will be discussed as a New Business item.

Trustee's Report: Duane Walker gave a report of the January 23, 2019 Onaway Area Ambulance Service meeting. The 2019/2020 proposed budget was distributed. The published minutes of the OAAS December 19, 2018 meeting indicates the proposed increase in entity share is to cover the cost of a new ambulance, new cardiac monitors and cost of wages to have EMT crews on site.

Assessor's Report: Supervisor Patterson gave the Assessor's report. The Assessor will be in attendance at the March Board of Review meetings. Bearinger Township failed one item of the AMAR audit, proper land value maps, these maps will not be required starting in 2019. The Township will submit a corrective action plan for the AMAR as required.

Supervisor's Report: Supervisor Patterson reported that he was re-elected Treasurer of Cheboygan Life Support Systems, February 13, 2019. A CLSS run report was given for December 2018 and January 2019 with a summary report of runs for the past twelve months. Supervisor Patterson reviewed the recent issue of Township Focus that contains a summary of many of the new laws that take effect this year.

Old Business: Parking lot light: Supervisor Patterson presented the options to replace the faulty parking lot light. We could have PIE&G install a pole and light and pay a monthly fee or we can purchase a LED light fixture and have it installed by Solutions Electric. Emilie Stawiarski made a motion to purchase a LED light fixture and contract with Solutions Electric for installation with expense not to exceed \$850.00. Patricia Frost supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto, five yes votes, motion carried.

New Business: A. Township 2019/2020 Budget: Copies of the 2019/2020 draft Township budget were distributed to the board members for their review before the Budget Public Hearing meeting March 12, 2019.

B. Onaway Area Ambulance Service Budget: Duane Walker explained the various items of the OAAS budget and there was a brief discussion regarding the purchase of the new ambulance. Archie Patterson made a motion to approve the Onaway Area Ambulance Service budget, Patricia Frost supported the motion. Five yes votes, motion carried.

C. Review Ocqueoc-Bearinger Fire Department Budget: After a brief discussion Archie Patterson made a motion to approve the Fire Department proposed budget, motion supported by Patricia Frost. Five yes votes, motion carried. Final adoption of the Fire Department budget will be at the Tri-Board meeting at 7:00 pm, March 7, 2019 at the Ocqueoc-Bearinger Fire Station.

D. Amended Township 2018/2019 Budget: Clerk Rossetto stated that the amended 2018/2019 budget is available with the following amendments:

Supervisor, \$100.00 from Misc. to Travel (171-955 to 171-860).

Treasurer, \$300.00 from Training (253-950), \$283.97 from Misc. (253-955), \$216.03 from Office Supplies (253-727) to Postage \$800.00 (253-737) to cover postage cost for the mailing of 2019 summer and winter property taxes.

Assessor, \$400.00 from Office Supplies (257-727), \$200.00 from Postage (257-737), \$145.19 from Lot Splits (257-805), of this total, \$722.19 to Salary (257-801) and \$23.00 to Software Support (257-807).

Elections, \$634.00 from Equipment (262-970), of this sum, \$615.00 to Salary (262-702), \$12.00 to Meals (262-703) and \$7.00 to Postage (262-737).

Clerk Rossetto made a motion to approve moving \$170.00 from Clerk's Misc. (215-955) to Audit (233-801) and \$500.00 from Public Works Misc. (446-955) to Attorney Fees (266-801). Patricia Frost supported

the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

E. Presque Isle County Township Officers Association Dues: An invoice for the sum of \$20.00 was presented for the 2019 dues. Motion was made by Beverly Rossetto and supported by Patricia Frost to pay the dues. Roll call vote: Voting yes were, Duane Walker, Archie Patterson, Emilie Stawiarski, Patricia Frost and Beverly Rossetto. Five yes votes, motion carried.

F. Land Division Ordinance/Application per Assessor's request: Supervisor Patterson explained the need for the Land Division Ordinance 2019-001 and moved to adopt the ordinance and approve the cost to post the ordinance as required by law. Patricia Frost supported the motion. Roll call vote: Voting yes were Duane Walker, Archie Patterson, Emilie Stawiarski, Patricia Frost and Beverly Rossetto. Five yes votes, motion carried.

G. Opt-Out of Marihuana Establishments: Supervisor Patterson presented the ordinance. After a brief discussion Patricia Frost made a motion to adopt the Opt-Out of Marihuana Establishments Ordinance 2019-002 and approve the cost to post the ordinance as required by law. Archie Patterson supported the motion. Roll call vote: Voting yes were Patricia Frost, Emilie Stawiarski, Archie Patterson, Duane Walker and Beverly Rossetto. Five yes votes, motion carried.

H. Board of Review March Meeting Schedule: Irv Dedow stated that he had attended the MTA training for Board of Review. The MTA training addressed the topic of assessing cost tables and assessment cards and when, where and how they should be kept. Mr. Dedow thinks the Township Board Members should talk to the Assessor and find out where the assessments cards should be kept and maintained. After a lengthy discussion Treasurer Stawiarski requested the MCL number that referenced this issue; the MCL will be reviewed and will be on the agenda for the next township board meeting.

Public Comment: Irv Dedow commented about the duties of the Assessor and that he should attend the Board of Review meetings.

Being no further comments, Motion was made by Beverly Rossetto and supported by Duane Walker to adjourn the meeting. Five yes votes, meeting adjourned at 2:32 pm.

Next regular Township Board meeting will be held, Tuesday, March 12, 2019 at 6:30 pm

Minutes taken and respectfully submitted by,

Beverly Rossetto, Township Clerk